

PREQUALIFICATION NOTICE
INVITATION TO BID FOR THE PROVISION OF DIFFERENT CATEGORIES OF SUPPLIES, SERVICES AND WORKS UNDER PROCUREMENT REF. NO. FU/SUPLS/SRVCS/WRKS 2025-2026

FINCA Uganda Ltd (MDI) is in the process of soliciting service providers for the year 2025-2026. This is therefore to invite suitably qualified vendors to submit prequalification applications for the assorted categories of supplies, services and works for the period 2025 and 2026.

CODE	CATEGORY 1-SUPPLIES	CODE	Category 2-SERVICES CONTINUED
FU001	Supply of Assorted office stationery (non-printed and printed)	FU035	Provision of Audit services (specifically accounting firms)
FU002	Supply of Office Furniture, carpets, curtains, Window Blinds and Fittings	FU036	Provision of Motorcycle repair and maintenance services
FU003	Supply of Protective gear (Safety Boots, overalls, Helmets, overcoats, leather gloves)	FU037	Provision of Motor vehicle repair and maintenance services
FU004	Supply of News Papers and Dailies	FU038	Provision of Enterprise development training
FU005	Supply, maintenance and leasing of currency equipment (Note counters, UV lamps, strapping machines, coin counters, coin wrapping machines)	FU039	Provision of Travel Agency Services
FU006	Supply and Maintenance of firefighting equipment	FU040	Provision of Car/ taxi hire and rental services
FU007	Supply and maintenance of safes, Strong room doors and fireproof cabinets	FU041	Supply of Stamps, seals and engraving services
FU008	Supply, installation and maintenance of physical management system (e.g., Access control systems)	FU042	Provision of Landscaping services
FU009	Supply of Promotional and merchandising items Below the Line (BTL) Marketing Services	FU043	Provision of Guarding services
FU010	Supply of IT Equipment and repair: Desktop computer and laptops, Servers, Network Equipment (phones, switches, routers, and network accessories), Printers, scanners, and leasing services	FU044	Provision of Cash in Transit services
FU011	Supply of dispensers and drinking water	FU045	Provision of Security alarm system, monitoring and armed response
FU012	Supply of Fuel for generators, Vehicle and Motorcycles	FU046	Provision of Branding and Signage repairs & maintenance
FU013	Supply of Branded Corporate Clothing	FU047	Outdoor advertising services and creative concept development
FU014	Supply of fresh and potted flowers	FU048	Provision of Motor vehicles & Generator Tracking and Fuel Monitoring Services
FU015	Supply and Maintenance of generators, inverters and UPS equipment	FU049	Provision of Towing Services
FU016	Supply of Motor Vehicle Accessories like Tyres, tubes and batteries	FU050	Provision of above the line Production and Photography Services
FU017	Supply of New Motor vehicles	FU051	Provision of Internal and External signage Services
FU018	Supply of New Motorcycles	FU052	Events management services (Tents, Chairs, Tables & Decoration)
FU019	Supply and maintenance of Office furniture and fittings	FU053	Provisional of Sign Writing and Branding Services

FU021	Supply, servicing and repair of air conditioners	FU054	Provisional Market Research services
		FU055	Provision of Fitness and Wellness services
CODE	CATEGORY 2-SERVICES	FU056	Provision of IT Services including professional Services
FU022	Insurance Brokerage services	FU057	Provision of Consultancy services (HR Consultancy and Recruitment, Vetting services, Marketing, Learning and Development,
FU023	Provision of valuation services (specialized machinery, vehicles, M&E, property & Building)	FU058	Provision of Accommodation and Hospitality Services
FU024	Bailiff services (With PI of Ugx 100M)	FU059	Provision of Garbage Collection Services
FU025	Legal Services - Debt collection lawyers	FU060	Provision of Leased printing services
FU026	Legal Services (Litigation, Securities Perfection, Advisory) (With PI of Ugx 100M)		
FU027	Provision of Courier services	CODE	CATEGORY 3-WORKS
FU028	Provision of Catering Services	FU061	Provision of Major Civil engineering works
FU029	Provision of cleaning and pest control services	FU062	Provision of Major Mechanical and electrical Works
FU030	Provision of Lift repair, service and maintenance	FU063	Provision of Minor Plumbing and electrical Works (Below Ugx. 10m)
FU031	Repair and maintenance services for Hydraulic Doors, Mantrap Doors, Emergency Doors & Speed Gates)	FU064	Provision of Local Area Network and Cabling
FU032	Provision of Alternative power and energy monitoring services	FU065	Provision of Carpentry works, and joinery works
FU033	Provision of Records destruction services	FU066	Provision of Architectural Design, Land surveying and quantity surveying services
FU034	Provision of Car washing services		

Terms and Conditions

Interested eligible bidders may obtain prequalification documents (in English) upon payment of a non-refundable fee of **UGX. 100,000 (Uganda Shillings One Hundred Thousand Only for each CODE - Category)**. The method of payment will be by cash at **any of the FINCA Uganda branches countrywide**.

Bid submission: After payment, send proof of payment to the following email addresses: emily.abitegeka@fincaug.org and francis.turinawe@fincaug.org. Once the proof of payment is verified, an online link to the bid submission form will be sent to your email. Bidders can then submit their bid documents and attachments through this online process.

For any clarification, bidders should send an email to Emily/Francis at the provided email addresses by **10th June 2024**. The submissions must be done **online** before 4 PM EAT on **30th June 2024**. Late submissions will be rejected. FINCA Uganda reserves the right to accept or reject any application or all applications.

Evaluation: The bids will be evaluated in accordance with the guidelines stated in the prequalification document. **Prequalification is open to all eligible bidders, and Vendors already doing business with FINCA Uganda are required to re-apply.**

NB: Bids without proof of payment of the non-refundable fee will be rejected.

Finca Uganda Ltd (MDI) is regulated by Bank of Uganda, all deposits are protected by the Deposit Protection Fund of Uganda up to Ugx 10 million.